



**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD**

***Advertisement No.MSEDCL-1/2013***

<p><b>MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD</b></p>	<p>SPACE TO GROW, OPPORTUNITIES TO EXCEL – YOUR OPPORTUNITY TO WORK FOR THE BIGGEST POWER DISTRIBUTION COMPANY IN INDIA</p>
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India's biggest Power Distribution Company having over 1.96 crores consumers and dedicated pool of over 70,000 employees with Annual Revenue of over Rupees 34,000 Crore, is looking for Talented, Dynamic and Result oriented Professionals with proven track record to join MSEDCL in the following positions.

Sr.No. & Name of the post	POST CODE	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	SBC	OBC	OPEN	TOTAL
<b>ACCOUNTS CADRE :</b>											
1.SR.MANAGER (F&A)	SMFA	-	1	-	-	1	-	-	2	3	7
<b>INDUSTRIAL RELATIONS :</b>											
2. DY.CHIEF INDUSTRIAL RELATION OFFICER	DCIR	-	1	-	-	-	1	1	-	-	3
<b>INFORMATION TECHNOLOGY :</b>											
3. SYSTEM ANALYSTS	SYAN	-	1	-	-	-	-	-	-	1	2
4. PROGRAMMER	PGRM	-	1	-	-	-	-	-	1	-	2
5. ASSTT. PROGRAMMER	APRG	13	8	3	2	6	3	5	7	60	107
6. JUNIOR PROGRAMMER	JPRG	2	1	1	-	1	-	-	2	1	8
<b>TECHNICAL</b>											
7. JUNIOR ENGINEER(DIST.)	JED	-	197	2	-	-	-	-	18	157	374
8. SUB ENGINEER (DIST.)	SED	12	25	13	1	5	2	10	6	96	170

Sr.No. & Name of the post	POST CODE	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	SBC	OBC	OPEN	TOTAL
<b>VIGILANCE &amp; SECURITY</b>											
9. ASSTT. DIRECTOR(V&S)	ADVS	-	-	-	-	-	-	-	-	1	1
10.VIGILANCE OFFICER	VIGO	-	1	-	-	-	-	-	-	1	2
11.DY.VIGILANCE OFFICER	DVIG	-	1	-	-	-	-	-	-	2	3
<b>LEGAL CADRE</b>											
12. JR.LAW OFFICER	JLO	-	-	-	-	-	-	-	1	-	1

1.1 The number of vacancies and reservation for Backward Classes indicated for various categories are provisional and likely to change. Such change will not be notified either in Newspaper or website or to the candidates. The existing vacancies of Technical cadre plus projected vacancies upto September 2014 been indicated above.

## 2. Pre-requisites :

SR. NO.	NAME OF POST	QUALIFICATION	EXPERIENCE
1.	SR.MANAGER (F&A)	CA / ICWA Final passed	5 years relevant experience in Finance / Accounts / Audit out of which 2 years should be in a post of responsibility i.e. Dy. Manager (F&A) equivalent and above.
2.	DY CHIEF INDUSTRIAL RELATIONS OFFICER	1) Should have a Degree or Diploma with Industrial Relations as one of the subjects recognized by the Govt. of Maharashtra under Rule 3 of the Maharashtra Welfare Officers (duties, qualifications and conditions of service) Rule, 1966 vide Govt. Notification No.WOR/1567/111449/Lab-III dated 14/04/1974. 2) Holder of Law Degree will be preferred. 3) Must have adequate knowledge of Marathi and Hindi.	Not less than 9 years of Industrial Relations in a large Industrial Undertaking, out of which atleast 5 years must be in a responsible post. Must be fully conversant with various labour laws in the state of Maharashtra. Must be able to handle industrial disputes and cases before Labour Court and other authorities if and when required.

3.	SYSTEM ANALYST	Bachelor of Engineering Degree in Computer/ Information Technology/ Computer Science and Engineering <b>OR</b> 3 years Post Graduate Degree in Master of Computer Application (MCA).	Minimum 7 years experience in Computer Programming out of which minimum 2 years experience in System Analysis and Design in large Organization / Public Undertaking.
4.	PROGRAMMER	Bachelor of Engineering Degree in Computer / Information Technology / Computer Science <b>OR</b> Computer Engineering <b>OR</b> 3 years Post Graduate Degree in Master of Computer Application (MCA).	Minimum 5 years experience in Computer Programming.
5.	ASSTT.PROGRAMMER	Bachelor of Engineering. Degree in Computer/ Information Technology/ Computer Science or Computer Engineering <b>OR</b> 3 years Post Graduate Degree in Master of Computer Application (MCA).	No experience is necessary.
6.	JUNIOR PROGRAMMER	A Degree in B.Sc.(IT) or B.Sc.(Comp.)/ (Comp.Sci.) <b>OR</b> MCS/ MCM/ M.Sc. (Comp.) of a recognized University or an Institute.	No experience is necessary.
7.	JUNIOR ENGINEER (DIST.)	B.E.(Electrical / Electrical & Power Engineering/ Technology).	No experience is necessary.
8.	SUB ENGINEER (DIST.)	Diploma in Electrical Engineering awarded by the State Board of Technical Education of Government of Maharashtra or any other qualification recognized a equivalent thereto.	No experience is necessary.

9.	ASSTT.DIRECTOR (V&S)	<p>1) Degree of recognized University or equivalent.</p> <p>2) Degree in Law and / or Personnel Management will be considered as additional qualification.</p>	<p>Must be a serving or Ex-Military Officer from Army/Navy or Air Force having held the rank of <b>Captain</b> or equivalent and working / worked in department concerning Vigilance / Security <b>OR</b> Must be an Officer from Police / Para Military Forces of the rank of Dy.Supdt. of Police having an experience of 4 years in specialized branches like CID crime /CID Intelligence/ Anti Corruption Bureau and Central Bureau of Investigation<b>OR</b> Group-A/ Class-I Officer from Vigilance/Security/ Intelligence cadre of Central/State PSUs having an experience of 5 years <b>OR</b> A Departmental candidate should possess a minimum experience of 12 years in the capacity of Jr.Vigilance Officer or above.</p>
10.	VIGILANCE OFFICER (V&S)	<p>1) Degree of recognized University or equivalent.</p> <p>2) Degree in Law and / or Personnel Management will be considered as additional qualification.</p>	<p>Must be a serving or Ex-Military Officer from Army/Navy or Air Force having held the rank of <b>Subedar</b> or equivalent and working / worked in department concerning Vigilance/Security <b>OR</b> Must be an Officer from Police/Para Military Forces of the rank of Inspector or Asstt. Police Inspector having an experience of atleast 3 years in specialized branches like CID crime/ CID Intelligence/ Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-B/Class-II Officer from Vigilance / Security/ Intelligence cadre of Central/ State PSUs having an experience of 5 years <b>OR</b> A Departmental candidate should possess a minimum experience of 10 years in the capacity of Jr. Vigilance Officer or above.</p>

11.	DY.VIGILANCE OFFICER(V&S)	1) Degree of recognized University or equivalent. 2) Degree in Law and / or Personnel Management will be considered as additional qualification.	Must be a serving or Ex-Military Jr. Commissioned Officer from Army/Navy or Air Force or equivalent and working / worked in department concerning Vigilance/Security <b>OR</b> Must be an Officer from Police/Para Military Forces of the rank of Police Sub Inspector having total service not less than 10 years and having an experience of atleast 2 years in the Police Department specialized branches like CID crime/ CID Intelligence/ Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-C/Class-III Officer from Vigilance / Security/ Intelligence cadre of Central/State PSUs having an experience of 10 years <b>OR</b> A Departmental candidate should possess a minimum experience of 8 years in the capacity of Jr.Vigilance Officer or above.
12.	JR.LAW OFFICER	Degree in Law of Recognized University	No experience is required.

**Note :**

- (i) A Degree and Diploma should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.
  - (ii) For Sr.No.3 to 6, the departmental candidate working in IT cadre possessing Graduate Degree (3 years full time) and Post Graduate Degree (2 years full time) in Computer Science / Systems or MBA in Computer Management/Systems and who fulfill the condition of required experience shall be considered under direct recruitment provided that they will have to appear for online examination and interview etc. consisting of syllabus of Computer Engineering and Information Technology and compete alongwith other candidates.
  - (iii) Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn and job responsibilities.
- 2.1 Pre-requisites are minimum and mere possession of the same does not entitled the candidate to be called for the selection process. The candidates will be short-listed commensurate with the number of vacancies.

3. **Age Limit as on 10/10/2013**

Post	Age Limit
SR. MANAGER (F&A)/ DY. CHIEF INDUSTRIAL RELATIONS OFFICER/ SYSTEM ANALYSTS/PROGRAMMER/ ASSTT. DIRECTOR (V&S)/ VIGILANCE OFFICER (V&S)	40 years
ASSISTANT PROGRAMMER / JUNIOR PROGRAMMER /DY. VIGILANCE OFFICER (V&S) / JUNIOR ENGINEER (DIST.) / JUNIOR LAW OFFICER	35 years
SUB ENGINEER (DIST.)	30 years

- 3.1 Upper age limit is relaxable by 5 years for the candidates belonging to Backward Classes and applying for the post reserved for backward class .
- 3.2 Upper age limit is relaxable by 10 years for the Physically Handicapped candidates
- 3.3 Upper age limit for Ex-Serviceman is 45 years.
- 3.4 Upper age limit for candidates who has undergone Apprentice training in MSEB/MSEDCL is relaxed to the extent of training period i.e. 1- 2 year (s)
- 3.5 Upper age limit for departmental candidate is 57 years.
- 3.6 Those reserved category candidates who apply against Open category will be treated as Open category candidate for the purpose of selection/recruitment process and they will not get the benefit of age and fee relaxation.
- 3.7 Date of birth as per Secondary School Certificate (SSC) and age as on 10/10/2013 should be mentioned in the application.

4. **Scale of Pay :**

Posts	Scale of Pay
SR. MANAGER (F&A)	Rs.25380-975-30255-1105-54565
DY. CHIEF INDUSTRIAL RELATIONS OFFICER	Rs.25380-975-30255-1105-54565
SYSTEM ANALYST	Rs.25380-975-30255-1105-54565
PROGRAMMER	Rs.19810-780-23710-845-43990
ASSTT.PROGRAMMER	Rs.15285-670-18635-705-36965
JUNIOR PROGRAMMER	Rs.14225-670-17575-705-35905
JUNIOR ENGINEER (DIST.)	Rs.15285-670-18635-705-36965
SUB-ENGINEER (DIST.)	Rs.11600-520-14200-540-19600-565-32030
ASSTT.DIRECTOR (V&S)	Rs.25380-975-30255-1105-54565
VIGILANCE OFFICER (V&S)	Rs.21170-845-25395-900-47895
DY.VIGILANCE OFFICER (V&S)	Rs.17090-670-20440-705-37360
JR. LAW OFFICER	Rs.14225-670-17575-705-35905

**Note:** The selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per the rules of the Company.

5. **Reservation**

- (a) There shall be 30% horizontal reservation for women as per the provision of Govt. of Maharashtra Resolution No.82/2001/MSA-2000/PK 415/K-2 dt.25/05/2001. The women candidates who desire to avail benefit of women reservation including Open category (except SC/ST) should submit certificate from the appropriate Competent Authority of Govt. of Maharashtra showing that they do not belong to “Creamy Layer” category, at the time of interview alongwith application.
- (b) The reservation policy for persons with Disability shall apply as per Government directives. Persons suffering from not less than 40% of disability shall only be eligible for the benefit of reservation for Persons with Disability. The candidate should submit copy of Medical Certificate issued by the appropriate Medical Board in terms of Govt. of India, Office Memorandum No.36035/3/2004-Estt.(Res.) dated 29/12/2005, along with application at the time of interview. The details of the reservation for the post alongwith category and number of posts reserved are as below -

<b>Posts</b>	<b>PWD Category</b>	<b>Reserved</b>
ASSTT.PROGRAMMER	One Arm, One Leg, Both Leg, Hearing Handicapped, Blind Low Vision	3
JUNIOR ENGINEER (DIST.)	One Leg, Hearing Handicapped	11
SUB-ENGINEER (DIST.)	One Leg, Hearing Handicapped	5

- (c) The reservation for Persons with Disabilities and Women is against current reservation. The reservation for these categories i.e. PWD and Women is Horizontal reservation and candidates selected against the quota for PWD and Women will be placed in appropriate category viz. SC, ST, VJ(A), NY(B), NT(C), NT(D),SBC & OBC categories depending upon the category to which they belong in the roster meant for reservation of the Backward Classes.
- (d) For the post of Sub-Engineer (Dist.) there shall be a horizontal reservation of 5% for the Project Affected Persons, 2% for Earthquake Affected Persons, 3% for Meritorious Sportsman, 10% for Apprentice and 15% for Ex-Serviceman.
- (e) Maharashtra State Public Services (Reservation for Scheduled Castes, Scheduled Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act 2001 has been enforced by the Govt. of Maharashtra from 29<sup>th</sup> January 2004. As per the provisions under Sub-section 2 (ii) of Section-4 of this Act, the principle of Creamy Layer has been made applicable to all categories except Schedule Castes and Scheduled Tribes i.e. VJ(A), NT(B), NT(C), NT(D),SBC & OBC category. The candidates should produce current years Non-Creamy Layer Certificate in the prescribed form issued by appropriate authority as per Govt. of Maharashtra Circular No.CBC-10/2006/PK.15/BCR-5 dt.05/06/2006, at the time of interview alongwith application.
- (f) For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without caste validity certificate of caste claim, if selected, will be appointed provisionally only after submission of proof of submission of documents to appropriate Caste Scrutiny Committee for caste validity as per G.R.No.BCC-2009/P.No.291/09/16-B dated 05/11/2009 & G.R.No.BCC-2011/P.No.1064/2011/16-B dated 12/12/2011.
- (g) The caste certificate issue by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including application fees.

- (h) The candidates should be domicile of Maharashtra State and should be of the categories notified by the Maharashtra State viz. (a) Scheduled Castes (including SC category person who has adopted Buddha Religion) (b) Scheduled Tribes (c) VJ-A, NT-B, NT-C, NT-D and (d) Special Backward Class.
- (i) Once the caste is notified in application form, it cannot be changed at any stage later on.

6. **Methodology of Selection**

- 6.1 The candidates will have to appear for the ONLINE Test at any of the Centres at Amravati, Aurangabad, Kolhapur, Mumbai, Nashik, Nagpur, Nanded, Pune and Ratnagiri. If sufficient numbers of candidates are not available for the particular test centre, Mahavitaran reserves the right to add/delete/change Centres for administrative reasons. No request for such change of Centre/Venue shall be entertained. The interview will be held at Mumbai. The candidates will be shortlisted for Personal Interview taking into consideration their performance in the Online Test in the ratio of 1:3.
- 6.2 The list of applicants called for the Online Test, shortlisted for interview will be made available on the website of the Company only. Similarly the list of finally selected candidates will also be displayed on the website.
- 6.3 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weight age to various selection tools.
- 6.4 Canvassing in any form will disqualify a candidate.
- 6.5 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- 6.6 If the candidate knowingly or willfully furnished incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 6.7 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 6.8 The selection of Departmental candidate will be subject to verification of disciplinary actions and vigilance enquiries in process/completed and other service records. The decision of the Company in this regard shall be final and no individual representations will be entertained.
- 6.9 The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.

7. **Time Schedule**

- 7.1 Opening of submission of online applications : 20/09/2013
- 7.2 Last date of submission of online application : 10/10/2013
- 7.3 Online Examination at Test Centre : 2nd week of November, 2013



8. **Application Fee**

- 8.1 Candidates shall pay the requisite fee of the appropriate value as below –  
Reserved Category: Rs.250/- & OPEN & Applied against Open Category : Rs.500/-  
In addition to above requisite fee, a candidate has to pay an Rs.10/- as Bank Charges

**Note**

- (i) The reservation mentioned in PWD as in 5(b) and Ex-Serviceman is exempted from fees.  
(ii) Fees once paid are non-refundable under any circumstances.
- 8.2 The candidates not submitting the caste certificate issued by the appropriate Competent Authority of Maharashtra State or 'Non-Creamy Layer 'certificate at the time of interview alongwith application will have to pay the application fee as applicable for Open Category and they will be treated as Open category candidates for all purposes.
- 8.3 Fees in the form of Postal Order/Money Order/Cash will not be accepted.
- 8.4 In case selection process could not be conducted for any reason, the fees paid will not be refunded.

9. **Procedure to apply**

- 9.1 Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.
- 9.2 This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 9.3 Knowledge of Marathi is desirable. However, the candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.
- 9.4 The candidate shall produce Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School Certificate Examination or Matric or Higher Examination of University with Marathi Language OR Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.
- 9.5 For the post of Sub Engineer (Dist.), the candidate should be domicile of Maharashtra State.
- 9.6 Employees working in Govt. / Semi Govt. Undertaking will have to produce 'No Objection Certificate' at the time of interview.
10. **How to Apply:** Candidates are required to apply Online through website [www.mahadiscom.in](http://www.mahadiscom.in) . No other means / mode of application will be accepted.
- (i) Candidates are required to have a valid personal email ID. It should be kept active during the currency of this recruitment. The Company will send intimation about call letters for online Test, Interview etc. through the registered email ID. Under no circumstances, he / she should share / mention email ID to / or of any other person.

- (ii) Candidates should upload the scanned image of photograph and signature in the online application. The candidate should have a scanned (digital) image of his / her photograph and signature as per the specification given below in JPEG format not exceeding 50 KB and 20 KB respectively and upload the photograph and signature. The online application will not be registered unless the candidate's photo and signature is uploaded after completion of the entry in online mode.
- (iii) In case, a candidate does not have a valid personal email ID, he / she should create his/ her new email ID before applying Online.
- (iv) The name of the candidate or his / her father / husband name, caste etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.
- (v) Candidates are required to download the call letters for online examination / interview from Company's website by entering their registration number and password which are generated by the system on submitting the online application and are intimated to the candidates by e-mail/SMS. Candidates are advised to preserve these details for future use. Call letters for Online Written Test and Interview will not be dispatched by post or courier etc..
- (vi) After applying online and uploading the photograph and signature, the candidates are advised to take two printouts of the system generated online application form. Recent photograph of the candidate duly signed across is to be pasted on the system generated online application.
- (vii) The candidates are advised to take utmost care in filling up the required columns in the online mode, payment of fees etc. and ensure that the details entered in the appropriate columns are correct before submission, since there is no provision to modify the application after submission.
- (viii) The registration number and Password generated after applying online must be carefully retained by the candidate for his / her record.
- (ix) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on the Bank's website on account of heavy load on internet / website jam.

### **Mode of Payment**

#### **(1) Payment of fees/ intimation charges via the ONLINE MODE**

- (i) Candidates should carefully fill in the details in the On-Line Application at the appropriate places very carefully. In the event of the candidate not able to fill the data in one go, or wishes to cross-check it before submitting, he/she can save the data already entered. When the data is saved, provisional registration number and password will be generated by the system and displayed on the screen. Applicants should note down the provisional registration number and password. Email & SMS indicating the provisional registration number and Password will be sent. Applicants can reopen the saved data using provisional registration number and password and edit the particulars, if needed. This facility will be available for three times only. Once the application is completely filled, applicant should submit the data by pressing the submit button appearing on the application.

- (ii) Once the application is filled in completely, candidate may click on the “SUBMIT” button at the end of the On-Line Application format.
- (iii) Before pressing the “SUBMIT” button, candidates are advised to verify every field filled in the application. No change/edit will be allowed after submission.
- (iv) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
  - (a) The payment can be made by using only Master/Visa Debit or Credit cards or Internet Banking by providing information as asked on the screen.
  - (b) In case candidates wish to pay fees/ intimation charges through the online payment gateway after the upload of photograph and signature an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details.
  - (c) If the online transaction has been successfully completed a Registration Number and Password will be generated. Candidates should note their Registration Number and Password for future reference.
  - (d) If the online transaction has not been successfully completed then the following message is displayed ‘Your online transaction was unsuccessful. Please register again’ Candidates may then revisit the ‘Apply Online’ link and fill in their application details again.
  - (e) On successful completion of the transaction, an e-receipt will be generated.
  - (f) Candidates are required to take a printout of the e-receipt.

Note: After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.

**(2) Payment of fees/intimation charges via OFFLINE MODE:**

- (i) Payment of fee/ intimation charges through the offline mode can be made through the CBS branches of Bank of Maharashtra .
- (ii) Candidates should carefully fill in the details in the On-Line Application at the appropriate places very carefully. Candidates are advised to verify every field filled in the application. In the event of the candidate not able to fill the data in one go, or wishes to cross-check it before submitting, he/she can save the data already entered. When the data is saved, provisional registration number and password will be generated by the system and displayed on the screen. Applicants should note down the provisional registration number and password. Email & SMS indicating the provisional registration number and Password will be sent. Applicants can reopen the saved data using provisional registration number and password and edit the particulars, if needed. This facility will be available for three times only. Once the application is completely filled, applicant should submit the data by pressing the submit button appearing on the application. **Applicants should take a printout of the system generated fee payment challan immediately. No change/edit will be allowed thereafter. The registration at this stage is provisional.**
- (iii) Fee payment will be accepted at the CBS branches of Bank of Maharashtra from 2<sup>nd</sup> working day after registration and can be made within three working days. System generated fee payment challan will be used for depositing fee (For example: If one has registered on 18-09-2013 then he/she will be able to deposit the fee from 20-09-2013 to 23-09-2013 considering 22-09-2013 is a non-working day).
- (iv) Once fee has been paid, the registration process is completed. Candidate will receive registration confirmation by SMS/e-mail after two working days from the date of payment of fees/ intimation charges.

(v) Please ensure to furnish correct Mobile number / email address to receive the registration confirmation.

Note : There is also a provision to reprint the submitted application containing fee details, three days after fee payment.

**Important Dates:**

Website Link Open	From 20/09/2013 to 10/10/2013 (23.59 Hrs.)
Tentative Date of On-line Test	Second week of November 2013

**GENERAL CONDITIONS**

- (1) Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their submission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified interview and prior to issuance of offer letter. Mere submission / acceptance of online application do not ensure eligibility.
- (2) Once the application is submitted, no information can be corrected. Candidates should be careful in filling the online application and should cross-check and are responsible for correctness of information in continuation.
- (3) All candidates who have registered online and have paid the requisite Application fees may be allowed to download online call letters for online Test. No detail scrutiny of application will be carried out at the time of issuing call letters online examination. The call letters can be downloaded from the Company's website [www.mahadiscom.in](http://www.mahadiscom.in).
- (4) Normally selection process comprises of online Written Test and Personal Interview. However which shortlist / selection process is to be adopted will be **decided and the decision of the Company in this regard shall be final**. The candidates will have to appear for online Written Test at the allotted Test Centre **at their own cost**.
- (5) The candidates will be shortlisted for Personal Interviews on the basis of performance in the Written Test. Taking into consideration the performance in the Written Test and Personal Interview the select list will be prepared.
- (6) The list of candidates called for online Written Test, Personal Interview and selected for the posts advertised will be published on the Company's website [www.mahadiscom.in](http://www.mahadiscom.in) from time to time.
- (7) Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for Interview. The candidates will be short-listed for interview commensurate with the number of vacancies.
- (8) The candidate should ensure that he / she fulfills the eligibility criteria regarding educational qualification, age, caste etc. and particulars furnished in the application form are correct in all respect.
- (9) If any false / incorrect information furnished by the candidate is detected at any stage of recruitment process, his / her candidature will not be considered.
- (10) If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he / she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.

- (11) The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- (12) The departmental employees of the Company applying against this Advertisement should submit their applications online well in time.
- (13) The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weight-age to online Test and Interview. Canvassing in any form will disqualify a candidate.
- (14) Any request for change of address or any other information provided in online application will not be entertained.
- (15) For attending the interview, the unemployed reserved category candidates will be given reimbursement of traveling expenses equal to the ordinary second class rail fare (without reservation charges) or ordinary S.T. bus fare from the place of their residence to place of interview and back (limited to journey performed within the State of Maharashtra) on production of original / Photo copy of the Rail / S.T. Bus fare tickets and Caste Certificate /Caste Validity Certificate / Non-Creamy Layer Certificate as per Govt. rules as amended from time to time.
- (16) The Online Test will be in English and test of Marathi language.
- (17) The selected candidates will have to execute a surety bond of appropriate value on Non Judicial Stamp Paper of Rs.100/- for serving in the MSEDCL for a period of 3 years.

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